



WAGC By Laws

ARTICLE I

SECTION I

The President shall preside at all meetings of the Club and the Executive Committee, and shall be, ex-officio, a member of all committees except the Nominating Committee.

The President shall be keeper of the Seal of the Wyckoff Area Garden Club and shall have custody of all official papers and records.

SECTION II

The Vice-President shall assume all duties of the President in the absence or disability of the President. The Vice-President is a member of the Program Committee and the Fund-raising Committee.

SECTION III

a) The Recording/Corresponding Secretary shall keep the minutes of all meetings of the Club.

SECTION IV

- a) The Treasurer shall collect, hold and pay out the funds of the Club.
- b) Shall keep accurate books of accounts which shall at all times be open to Inspection.
- c) Shall submit a monthly report in writing.
- d) The Treasurer shall collect dues.
- e) Club checks may be signed by the Treasurer or the President.



ARTICLE II

SECTION I

a. The President may appoint the following committees:

Butterflies, Birds, & Bugs
Community Service Programs
Environmental Conservation
Historian/Archivist
Horticulture
Hospitality
Membership
Publicity
Trips & Tours
Website & Yearbook

b. The Executive Board will consist of the elected officers and the chairmen of the committees. It shall meet at the discretion of the President – not fewer than two times per year. Any matter requiring action between Board meetings may be approved by a vote of the elected officers.

c. The President shall appoint any other special committee as the need arises.

d. The President shall appoint delegates to organizations as required.

SECTION II

a) A three (3) Member Nominating Committee consisting of the previous Nominating Chairman, one member elected by the membership at the February meeting preceding the election, and one member appointed by the President, shall prepare a list of candidates whose names shall be read at the April meeting and further nominations shall be in order from the floor.

b) Elections: Elections shall be held every other year at the annual meeting in May. If there is more than one candidate for the same office, election shall be by ballot, and a majority vote shall elect. If there is only one candidate for each



office, it will be in order to move that the Secretary cast the vote of the membership for the election of the Officers.

c) Terms of Office: The term of office shall be for two years. Any vacancy of the elected officers will be filled by a vote of the Executive Board.